

**SOUTH CAROLINA
SECRETARY OF STATE**

PUBLIC CHARITIES DIVISION

**NOTICE OF SOLICITATION
PROFESSIONAL FUNDRAISING COMPANY - COUNSEL**

Filing Instructions

- **A copy of the fundraising contract must be filed with this Notice of Solicitation no less than 10 days prior to the start of any solicitation in South Carolina.**
- Please contact our office with any questions regarding this form at 803-734-1790 or charities@sos.sc.gov.
- Mail to South Carolina Secretary of State, Public Charities Division, 1205 Pendleton St., Suite 525, Columbia, SC 29201.
- Please type or print clearly.

Parties listed on this Notice of Solicitation certify that the information contained herein is true and accurate. This form must be signed by an authorized representative from both parties.

**Professional Fundraising Company Registered
with the Secretary of State's Office**

**Charitable Organization Registered
with the Secretary of State's Office**

Registration No.

Phone

Registration No.

Phone

Full Business Legal Name

Full Charity Name

DBA

DBA

Address

Address

City, State, Zip

City, State, Zip

Signature

Title

Signature

Title

___ INITIAL FILING OF FUNDRAISING COUNSEL CONTRACT (Complete 1 through 3)

___ AMENDMENT TO AN EXISTING FUNDRAISING COUNSEL CONTRACT (Complete #1 and 4a or 4b)

1. Contract services in South Carolina: Start date: _____ End date: _____ or _____ is continuous.
2. Provide a brief description of the services being provided to the charitable organization.
Attach a separate sheet if necessary.

3. Provide the amount and terms of compensation for the services provided.

- 4a. ___ Parties are extending the end date to: _____ or _____ will be continuous.

- b. ___ Other: Specify the text of the amendment:

