

STATE OF SOUTH CAROLINA  
SECRETARY OF STATE

NOTICE OF CHANGE OF (1) DESIGNATED OFFICE, (2) AGENT FOR SERVICE OF  
PROCESS, OR (3) ADDRESS OF AGENT  
LIMITED LIABILITY COMPANY – DOMESTIC AND FOREIGN

**TYPE OR PRINT CLEARLY IN BLACK INK**

**FILING FEE \$10.00**

Pursuant to the 1976 S.C. Code of Laws, as amended, Section 33-44-109, the limited liability company submits the following statement of change.

1. The name of the limited liability company is:

2. The limited liability company is (check either "a" or "b", whichever is applicable):

- a. A South Carolina limited liability company.
- b. A foreign limited liability company authorized to transact business in South Carolina.

3. a. The South Carolina street address of the current designated office for the limited liability company is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

b. The name of the company's current agent for service of process is:

\_\_\_\_\_  
(Name)

c. The South Carolina street address of the current registered agent's office is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

4. Check and complete all boxes (a-c) that apply.

- a. The company is changing the address of its designated office.

The new South Carolina address of the designated office of the limited liability company is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

Name of Limited Liability Company

b. The company is changing its agent for service of process.

The name of the company's new agent for service of process is:

\_\_\_\_\_  
(Name)

I hereby consent to the appointment as registered agent.

\_\_\_\_\_  
(Agent's Signature)

c. The company is changing the street address of the agent for service of process.

The new South Carolina street address of the registered agent's office is:

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

5. Unless otherwise specified, these articles are effective when endorsed for filing by the Secretary of State. Specify the time and date of any delayed effective date: \_\_\_\_\_.  
(Date)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Capacity/Position of Person Signing (**You must check one box.**)

Manager    Member    Organizer

Fiduciary    Attorney-in-Fact

### Filing Checklist

- Notice of Change of (1) Designated Office, (2) Agent for Service of Process, or (3) Address of Agent (filed in duplicate). Two copies of this form, the original and either a duplicate original or a conformed copy, must be filed.
- \$10.00 made payable to the Secretary of State's Office
- Include a self-addressed stamped envelope to have a filed copy returned to you by mail.
- Make sure the proper individual has signed the form [Please see the 1976 S.C. Code of Laws, as amended, §33-44-205(a)].

**Limited Liability Company forms filed with the Secretary of State must be signed in the name of the company by a:**

- (1) manager of a manager-managed company**
  - (2) member of a member-managed company**
  - (3) person organizing the company, if the company has not been formed or**
  - (4) fiduciary, if the company is in the hands of a receiver, trustee or other court-appointed fiduciary**
- Return all documents to:
    - Secretary of State
    - Attn: Corporate Filings
    - 1205 Pendleton Street, Suite 525
    - Columbia, SC 29201