

**SOUTH CAROLINA  
SECRETARY OF STATE**

PUBLIC CHARITIES DIVISION

**ANNUAL RAFFLE FINANCIAL REPORT**

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**Filing Instructions**

- The annual raffle financial report must be filed no later than the 15<sup>th</sup> day of the 5<sup>th</sup> month, or 4 ½ months, after the end of the charitable organization’s fiscal year. For example, if the organization’s fiscal year runs from January 1<sup>st</sup> to December 31<sup>st</sup>, this report is due on May 15<sup>th</sup>. If the organization’s fiscal year runs from July 1<sup>st</sup> to June 30<sup>th</sup>, this report is due on November 15<sup>th</sup>.
  - Raffles that are exempt under S.C. Code of Laws §33-57-120(B)(2) do not need to be included in this report.
  - **We do not accept this filing by fax or email.** You may upload this report using our online filing system at [sos.sc.gov](https://sos.sc.gov), or you may mail this form to: South Carolina Secretary of State, Attn: Division of Public Charities, 1205 Pendleton St., Suite 525, Columbia, SC 29201.
  - Please type or print clearly. You may attach additional pages as necessary.
  - Please contact our office with any questions at 803-734-1790 or [charities@sos.sc.gov](mailto:charities@sos.sc.gov).
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**This raffle report covers the fiscal year beginning \_\_\_\_\_ and ending \_\_\_\_\_.**

Check if applicable:     Initial Filing     Amended Filing     Change in Fiscal Year

EIN: \_\_\_\_\_                      Raffle Registration ID: \_\_\_\_\_

Organization Name: \_\_\_\_\_

DBA (if any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Brief Description of Organization’s Charitable Purpose:

\_\_\_\_\_  
\_\_\_\_\_

Total Number of Nonexempt Raffles Conducted During the Fiscal Year Covered by this Report: \_\_\_\_\_

*If the organization held no nonexempt raffles during the fiscal year being reported, you should enter 0 above, sign the third page, and submit all three pages when filing the report.*

**Please complete the information in Parts I through VI for each nonexempt raffle conducted during the fiscal year covered by this report. You may attach additional pages as necessary. **For example, if your organization conducted 4 raffles during the prior fiscal year, you will need to copy or print 4 copies of pages 2-3 of this form and complete Parts I through VI for each separate raffle.****

**Part I— General Raffle Information**

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Date of Raffle Drawing: \_\_\_\_\_ Number of Raffle Tickets Sold: \_\_\_\_\_

Cost of Each Raffle Ticket: \_\_\_\_\_

Was this a fifty-fifty raffle?     Yes             No

This raffle was part of a larger event and you are reporting receipts and expenses for the entire event, as allowed per statute.

This raffle was part of a larger event and you are reporting receipts and expenses for the raffle only.

**Part II— Raffle Prizes**

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List the total value of cash prizes and noncash prizes offered or awarded in the raffle. Please list the total fair market value of noncash prizes that were donated to your organization on Line 2. List the total value of noncash prizes purchased by your organization on Line 3.

<b>1. Total Value of All Cash Prizes Offered or Awarded</b>	
<b>2. Total Value of All Donated Noncash Prizes Offered or Awarded</b>	
<b>3. Total Value of All Purchased Noncash Prizes Offered or Awarded</b>	
<b>4. Total Value of All Prizes Offered or Awarded (add lines 1, 2 &amp; 3)</b>	

**Part III— Gross Receipts and Adjusted Gross Receipts**

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List the amount of gross receipts from the raffle, the total amount of cash prizes offered or given; the total amount your organization paid to purchase noncash prizes offered or given; and the amount of adjusted gross receipts. “Gross receipts” means all funds collected or received from conducting the raffle. “Adjusted gross receipts” means gross receipts less all cash prizes and the amount paid for any noncash prizes purchased by your organization.

<b>5. Amount of Gross Receipts</b>	
<b>6. Amount of Cash Prizes (amount from line 1)</b>	
<b>7. Amount Spent by Charity on Noncash Prizes (amount from line 3)</b>	
<b>8. Amount of Adjusted Gross Receipts (subtract lines 6 &amp; 7 from line 5)</b>	

**Part IV— Other Expenses and Expenditures**

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Provide the total amount of expenses or expenditures incurred by your organization in conducting the raffle. **Do not include expenditures for raffle prizes in this section; these should be listed under Part II of this report.**

<b>9. Total Amount of Other Expenses and Expenditures for Raffle</b>	
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**Part V— Net Receipts**

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List the total amount of net receipts from the raffle. “Net receipts” means the adjusted gross receipts from the raffle (see Part III, line 8 of this form) less all expenses, charges, fees, and deductions that are authorized by law.

<b>10. Amount of Adjusted Gross Receipts (amount from line 8)</b>	
<b>11. Amount of Expenses/Expenditures (amount from line 9)</b>	
<b>12. Amount of Net Receipts (subtract line 11 from line 10)</b>	

**Part VI—Certification**

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This form must be certified as true and signed under penalty of perjury, pursuant to S.C. Code of Laws §33-57-150(C), by the Chief Executive Officer and the Chief Financial Officer of the charitable organization. If one person serves as both CEO and CFO for the charitable organization, he or she should sign in both places below.

**We hereby certify, under penalty of perjury, that the information furnished in this annual raffle financial report is true and correct to the best of our knowledge and belief.**

CEO Name: \_\_\_\_\_

CFO Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_